

MOVE YOUR JOB SEARCH FORWARD

The Saint Hubert Job and Networking Ministry will host and co-host a series of meetings and events sure to help you in your job search. Below is a list of topics, locations, time and dates job assistance meetings will be held. Feel free to join-in for free career guidance and advice. All occupations are welcome and invited to attend any session listed. Once you have attended, you will be eligible to visit the St. Hubert Job Ministry free job web site where 25 new jobs are listed daily from throughout the Chicago and suburban area. Take advantage of this Christian support opportunity and move your job search forward.

FOR THE NEWCOMER*; If you are new to Networking and/or the job search, join us at St. Hubert, 6:00pm, prior to our regular meetings (on the second Monday of the month only). We'll offer a one hour program on how to use a networking meeting effectively, the tools you'll need such as; The Elevator Speech; How to do a Handbill, and how to generate the contacts you need.**

September 12, 2009 – “Resume Review” – 9:00am to 11:00am. St. Thomas the Apostle Church, Route 176 and Oak Street, Crystal Lake, IL. Bring your resume for a personal evaluation by one of six HR, Search, or Career Counselors who will be on hand to give you their thoughts and suggestions. Bring a friend – This is for all occupations and levels.

September 14, 2009* – “Working With Target Company Contacts”** - St. Hubert Ministry Center, 729 Grand Canyon, Hoffman Estates, IL. 7:00pm to 9:15pm. Bob Podgorski, Coordinator of the Ministry will share with us how he worked his company contacts at the target companies that he selected. There will be a helpful handout and time for questions. Formal Networking will follow.

September 19, 2009 – “Organizing Your Job Search” Seminar – We are pleased to bring you Steven Rosenblum who will help us to better organize and effectively use the tools and essentials of a job search. Staying organized means staying on course toward your objectives. This is a critical need we must become good at. Universalist Unitarian Church, 1025 N. Smith Road, Palatine. 9:00am to 12 noon.

September 26, 2009 – “Your First Ten Days on the New Job” – Finding a job is important, keeping a job is equally important. Bob Podgorski, Coordinator of the Job Ministry will present on the employers expectations and your effective introduction to the new organization. He'll share the key items you need to consider as you approach the first ten days of the new job. St. Mathew's Church, 1001 E. Schaumburg Road, Schaumburg. 9:00am to noon. Informal networking will follow the presentation.

September 28, 2009 – “Staying Positive in a Negative World” – 7:00pm to 9:15pm. St. Hubert Ministry Center, 729 Grand Canyon, Hoffman Estates, IL. Join Paul Cameron, host of the Drive Staff radio show and well known speaker on career subjects. Paul will be presenting for the first time a topic we all need to hear more about. Join us for this important topic.

October 10, 2009 – “Resume Review” – 9:00am to 11:00am, Universalist Unitarian Church, 1025 N. Smith Road, Palatine, IL. Bring your resume for a personal evaluation by one of six HR, Search, or Career Counselors who will be on hand to give you their thoughts and suggestions. Bring a friend – This is for all occupations and levels.

October 12, 2009* – “SMART Networking”** – 7:00pm to 9:15pm. St. Hubert Ministry Center, 729 Grand Canyon, Hoffman Estates, IL. Team member Jerry Aurigemma will present a popular topic focusing on Networking effectively using the SMART system of relaying your message to contacts and networking partners. It is a sure fire system you can begin to use immediately.

October 17, 2009 – “Negotiating Salary for More – Even in Tough Times” – We are pleased to present Author and well known Salary expert, Jack Chapman who will discuss the topic and relate some very usable information from his book *Negotiating Your Salary: How To Make \$1,000 A Minute*. St. Marcelline Church, 822 S. Springinsguth, Schaumburg, IL. 9:00am to 10:15am. Informal Networking will follow to Noon.

October 24, 2009 “Resume Review” – 9:00am to 11:00am, St Matthew’s Church, 1001 E. Schaumburg Road, Schaumburg, IL . Bring your resume for a personal evaluation by one of six HR, Search, or Career Counselors who will be on hand to give you their thoughts and suggestions. Bring a friend – This is for all occupations and levels.

October 26, 2009 – “Volunteer Work As Job Experience” – St. Hubert Ministry Center, 729 Grand Canyon, Hoffman Est., IL. 7:00pm to 9:15pm. Join us for a presentation from Craig Ebbert, Outplacement professional, who will talk about using your volunteer work experience and showing it’s applicability to a business setting.

November 7, 2009 – “Resume Review” – Our lady of the Wayside Church, 432 W. Park, Arlington Heights, IL. 9:00am to 11:00am. Bring your resume for a personal evaluation by one of six HR, Search, or Career Counselors who will be on hand to give you their thoughts and suggestions. Bring a friend – This is for all occupations and levels.

November 9, 2009* – “Deciding Factors in Job Competition”** - David Valentine, Professional Recruiter, will help us to better understand what recruiters and employers look for in evaluating candidates in this tough market. He’ll share ways to increase your visibility and an employers interest in you as a candidate. St. Hubert Ministry Center, 729 Grand Canyon, Hoffman Est. IL. 7:00pm to 9:15pm.

November 21, 2009 – “Competencies vs. Skills” – Learn the differences and why competencies have become important in your resume, skills and strengths sheet, in your elevator speech and interviewing. 9:00am to 10:30am – informal networking till Noon. St. Francis de Sales Church, 135 S. Buesching Road Lake Zurich, IL.

November 23, 2009 – “The Interview Mind-Set” – Our presenter is Bob Podgorski, St. Hubert Ministry Coordinator who will share his technique of preparing for an interview. This is an excellent get ready step that can place you in the right frame of mind. 7:00pm to 9:15pm. St. Hubert Ministry Center 729 Grand Canyon, Hoffman Est., IL.

December 5, 2009 – “Resume Review” – Immanuel Lutheran Church, 200 N. Plum Grove Road, Palatine, IL. 9:00am to 11:00am. Bring your resume for a personal evaluation by one of six HR, Search, or Career Counselors who will be on hand to give you their thoughts and suggestions. Bring a friend – This is for all occupations and levels.

December 12, 2009 – “Using The Holiday’s to Gain Market Advantage” – We are pleased to bring you Lyndy Nierman, from the Outplacement Firm SSP-BPI. Lyndy is well known for her expertise in employment matters, job seeking techniques and how individuals successfully reconnect from transition to re-employment. The Holiday period is a good time to Gain advantage in the market. Church of the Holy Spirit, 1451 Bode Road, Schaumburg, IL. 9:00am to 10:15am – informal networking will follow the presentation till Noon.

December 14, 2009 – “Last Meeting of the Year” – We are planning a social evening that will include refreshments, a free Raffle and casual networking. Please come and share with us your thoughts and plans

for the New Year and join us for a fun evening. 7:00pm to 9:00pm - St. Hubert Ministry Center, 729 Grand Canyon, Hoffman Est., IL. There will be no newcomer meeting until January 11, 2010.

*Questions regarding the St. Hubert Job Ministry Events, call: **Bob Podgorski at 847-925-6005***