

Direct Giving is now available...

To help make it more convenient for you to financially support the parish, we have added an electronic payment option. This offers you the opportunity to make automatic financial contributions from your bank account to our parish. Electronic banking costs you nothing and provides many advantages to both you and your parish:

Your Benefits

- ✦ Makes giving more convenient—contribute directly from your checking or savings account
- ✦ Eliminates the need to write checks
- ✦ Change your contribution amount or schedule at any time.
- ✦ Is secure and free.

Parish Benefits

- ✦ Saves hours of administrative time spent processing payments.
- ✦ Stabilizes the parish budget with your scheduled contributions.
- ✦ Promotes the parish mission through additional resources and staff time.

If you would like to take advantage of this new time-saving opportunity, please use the attached *Payment Authorization Form* to provide your account information and choose a contribution schedule. You specify the contribution amount, and the specific date when funds will be transferred from your account. Return your completed form to the parish office or drop it in the collection basket in an envelope marked *Direct Giving*. Answers to frequently asked questions, detailed instructions, and a sample authorization form are also attached. Please contact Chris or Theresa at the parish office if you have any additional questions (847-244-4161).

We thank you for your generous and continued support of St. Patrick Parish as we work in service to Christ and our community.

Frequently Asked Questions and Answers

What is Direct Giving and ACH?

St. Patrick Parish participates in the ACH (Automated Clearing House) process. The ACH process is the electronic transfer of money from one account to another. By using secured software in coordination with Bridgeview Bank, St. Patrick Parish can withdraw from accounts to pay for a parishioner's sacrificial giving. When amounts are withdrawn for a parishioner's sacrificial giving, that is called Direct Giving.

Who can participate in Direct Giving?

Direct Giving can be used by any member of St. Patrick Parish, you DO NOT need to be a Bridgeview Bank customer. Direct Giving can come from a checking or savings account, from any bank.

How often will the transfers be made?

Direct Giving transfers will be made **once monthly** on the 5th OR 20th of each month. If the 5th or 20th falls on a weekend or holiday, the transfer will be made on the next banking day. For example, if the 5th falls on a Saturday, the transfer will be made on the 7th (Monday). Direct Giving will be transferred EVERY month of the year.

What if I want to change my amount, or stop using Direct Giving?

The Payment Authorization Form, which is used at the time of sign up, can be resubmitted at any time to easily change the monthly amount, bank account, or discontinue Direct Giving. The Payment Authorization Form is available in the Narthex, at the Parish Office, or on our parish website (www.StPatrickWadsworth.org). Please note that 30 days written notice is required for changes to or termination of Direct Giving.

I like to give extra contributions for special items throughout the year. How will I do that?

You will still continue to get your envelopes mailed directly to you. That way, you will get all of the special envelopes that come up throughout the year.

I like to be able to put something into the offering basket when I come to church. With Direct Giving I won't have anything to put in, right?

We are currently working with our envelope company to have a spot on the bottom of your envelopes that say "I Give Electronically" with a box to check. We encourage you to place your empty envelope into the offering basket as usual. This helps the parish staff track Mass attendance.

How do I sign up? When can I get started?

You can sign up for Direct Giving starting today. An authorization form is included in this packet. They will also be available in the gathering space of the Church, at the Parish Office and on the website (www.StPatrickWadsworth.org). There is a sample authorization form in the sign-up packet to help you with the process. Direct Giving will begin in July.

How secure is the process? I don't want someone else to be able to get any of my personal information!

St. Patrick Parish will securely keep all account information provided by the individuals. **None of the information** will be given out to anyone without prior written or verbal consent from the individual. All passwords and security features for the software will be kept in a locked and secure location. Anyone calling to check on their own transaction information will need to provide proof of identity to facilitate the security of this information. The manner in which the software works is **extremely safe** and tamper-proof. By using secure servers, access **cannot** be gained to your personal information and account numbers by an outside source.

ST. PATRICK PARISH PAYMENT AUTHORIZATION FORM

Church Name <i>St. Patrick Church</i>	
Name on account (Print) <i>John Doe</i>	Account Holder's Phone # <i>847-244-4161</i>
Address <i>15000 Wadsworth Rd</i>	
City, State, and Zip <i>Wadsworth, IL 60083</i>	
I authorize the following: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> New Payment from Account Specified Below <input type="checkbox"/> Change Indicated Below <input type="checkbox"/> Discontinue Electronic Funds Transfer from Account or Fund Specified Below. 	

Account Information	
Bank Account Information	
Bank Name <i>First American Bank</i>	
Account Type	<input checked="" type="checkbox"/> Checking (<i>please attach voided check</i>) <input type="checkbox"/> Savings (<i>please attach deposit slip</i>)
Routing Number	<i>071922777</i>
Account Number	<i>44040000000</i>
Authorization Effective Date	<i>07 / 05 / 2006</i>

Contribution Schedule				
Fund Type	Payment Schedule	Amount	Payment Start Month <small>(July 2006 or later)</small>	Collection Date <small>(Withdrawal date each month)</small>
<i>Weekly Offering</i>	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> One Time	<i>\$100.00</i>	<i>July</i>	<input checked="" type="checkbox"/> 5 th <input type="checkbox"/> 20 th
<i>Good Samaritan</i>	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> One Time	<i>\$50.00</i>	<i>September</i>	<input type="checkbox"/> 5 th <input checked="" type="checkbox"/> 20 th
<i>Sharing Parish</i>	<input type="checkbox"/> Monthly <input type="checkbox"/> One Time	\$		<input type="checkbox"/> 5 th <input type="checkbox"/> 20 th
	<input type="checkbox"/> Monthly <input type="checkbox"/> One Time	\$		<input type="checkbox"/> 5 th <input type="checkbox"/> 20 th

I authorize the above-named church or school to debit from the account specified on this form. This authorization will remain in effect until I give 30 days written notice for any change or cancellation to terminate authorization. I understand there will be a \$15.00 non-sufficient funds (NSF) fee charged to my account for NSF debits.

Authorized account signature: *John Doe*

Date: 06/01/06

Please attach your voided check or savings deposit slip.

Direct Giving Instructions

NEW AUTHORIZATIONS (INITIAL SET UP):

- Fill in your personal information
- Check the box for *New Payment from Account Specified Below*.
- Fill in your *Bank Name*.
- Mark the spot indicating if the amount is to be withdrawn from a checking or savings account. Be sure to attach proof of account as described in the general information above.
- Your *Routing Number* is the first 9 digits printed at the bottom of your checks. This number usually starts with 0759, 0750, or 2759. This is your bank's electronic address.
- Your *Account Number* is the next set of numbers on the bottom of your check. Do **not** put in spaces or punctuation that are shown. Be careful not to include the set of numbers farthest to the right, these correspond to your check number, and are only there to assist your bank with the checking process.
- The available Fund types are *Weekly Offering*, *Sharing Parish* and *Good Samaritan*.
- Mark the spot under *Payment Schedule* indicating if the amount is to be withdrawn monthly or one time.
- The *Monthly Debit Amount* is the amount that you wish to have deducted from your checking or savings account each month and given to St. Patrick Parish.
- The *Beginning Month of Authorization* should be the first month you wish to have payments withdrawn.
- Mark the spot under *Collection Date* indicating if the amount is to be withdrawn on the 5th or the 20th of the month.
- Sign and date the authorization form.
- Attach a voided check or savings deposit ticket to the form.
- Place the form in an envelope marked 'Direct Giving' in the collection basket at Mass, drop it off at the Parish Office or mail it to:
St. Patrick Church – Direct Giving
15000 Wadsworth Rd
Wadsworth, IL 60083.

CHANGE OF ACCOUNT or AMOUNT:

- Check the box for *Change Indicated Below*. Please keep in mind that 30 day written notice is needed for any changes.
- Complete the form with the appropriate changes. See the New Authorization instructions above for detailed information.

TERMINATION OF AUTHORIZATION:

- Checking the box for *Discontinue Electronic Funds Transfer* and signing the form will terminate your prior authorization form. Please note that 30 day written notice is required to discontinue electronic funds transfer.

Thank you for your continued support of St. Patrick Parish.

ST. PATRICK PARISH PAYMENT AUTHORIZATION FORM

Church Name <i>St. Patrick Church</i>	
Name on account (Print)	Account Holder's Phone #
Address	
City, State, and Zip	
I authorize the following: <input type="checkbox"/> New Payment from Account Specified Below <input type="checkbox"/> Change Indicated Below <input type="checkbox"/> Discontinue Electronic Funds Transfer from Account or Fund Specified Below.	

Account Information	
Bank Account Information	
Bank Name	
Account Type	<input type="checkbox"/> Checking <i>(please attach voided check)</i> <input type="checkbox"/> Savings <i>(please attach deposit slip)</i>
Routing Number	
Account Number	
Authorization Effective Date / /	

Contribution Schedule				
Fund Type	Payment Schedule	Amount	Payment Start Month <small>(July 2006 or later)</small>	Collection Date <small>(Withdrawal date each month)</small>
<i>Weekly Offering</i>	<input type="checkbox"/> Monthly <input type="checkbox"/> One Time	\$		<input type="checkbox"/> 5 th <input type="checkbox"/> 20 th
<i>Good Samaritan</i>	<input type="checkbox"/> Monthly <input type="checkbox"/> One Time	\$		<input type="checkbox"/> 5 th <input type="checkbox"/> 20 th
<i>Sharing Parish</i>	<input type="checkbox"/> Monthly <input type="checkbox"/> One Time	\$		<input type="checkbox"/> 5 th <input type="checkbox"/> 20 th
	<input type="checkbox"/> Monthly <input type="checkbox"/> One Time	\$		<input type="checkbox"/> 5 th <input type="checkbox"/> 20 th

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Authorized account signature: _____
Date: _____

Please attach your voided check or savings deposit slip.